



Gokaraju Rangaraju Institute of Engineering and Technology
(Autonomous)
Bachupally, Hyderabad-500090, Telangana State, India

Minutes of 15th Internal Quality Assurance Cell Meeting

15th IQAC meeting was convened on 29 December 2020 (Tuesday) at 14:00 Hrs. in online mode using Google Meet Platform and discussed the agenda points under the Chairmanship of Dr. J. Praveen, Principal, GRIET.

The following members were present.

- | | |
|-----------------------------|---|
| 1. Dr J. Praveen | Principal, Chairman |
| 2. Dr. Jandhyala N Murthy | Director, Member |
| 3. Dr. K.V.S Raju | Sr. Administrative Officer, Member |
| 4. Dr. A. Sai Hanuman | Professor, Associate Dean Academic Affairs, Member |
| 5. Dr. Ch. Mallikarjuna Rao | Professor, Controller of Examinations, Member |
| 6. Dr. Swadesh K Singh | Professor, Associate Dean R&D, Member |
| 7. Dr. C. Lavanya | Professor, Associate Dean FDP, Member |
| 8. Dr. Y Vijayalata | Professor, Associate Dean PAAC, Member |
| 9. Sri P. Gopala Krishna | Associate Professor, Associate Dean Publicity, Member |
| 10. Dr. K Madhavi | Professor, HOD CSE |
| 11. Dr. N Swetha | Professor, HOD ECE |
| 12. Dr. J Sridevi | Professor, HOD EEE |
| 13. Dr. K Prasanna Lakshmi | Professor, HOD IT |
| 14. Dr. N. Satheesh | Professor, HOD ME |
| 15. Dr. B Srinivasa Rao | Professor, HOD H&S |
| 16. Ms. K Spurthi | UNICEF Drinking Water Consultant, National Jal Jeevan Mission, Member |
| 17. Mrs. M Aruna | Deputy Director, CII, Hyderabad, Member |
| 18. Sri V. Vijaya Rama Raju | Associate Professor, Associate Dean IQAC, Member Secretary |

S.No	Agenda	Deliberations /Resolution	Action/ Info by
1.	To confirm the minutes of the last Meeting of IQAC held on 13 June 2020.	No comments were received on the resolutions made at 14th IQAC Meeting held on 13 June 2020 at 10.00 a.m. Members passed minutes of 14th IQAC Meeting held on 13 June 2020.	All Members

2.	To report the action taken on the minutes of the last meeting of IQAC held on 13 June 2020.	Member Secretary presented action taken report on the previous meeting minutes. Members approved ATR attached as Appendix 1	All Members												
3.	To review the performance in various academic activities and feedback analysis:	Associate Dean Academic Affairs presented the details about results of 2019-20 II-Semester, Course coverage of 2020-21 I-Semester, SWAYAM / NPTEL, Feedback for Online Classes, GR20 New Academic Regulations, and Introduction of New Programs in UG from AY: 2020-21 and CO-PO Attainments of AY:2019-20 I and II semesters. Members reviewed the activities presented by the Associate Dean Academic Affairs and advised the following: i) Encourage the faculty of newly introduced courses like AI&ML, CSBS and DS to undergo training in the core technical areas before the next semester commences. ii) Excel template with macros developed for CO-PO attainment calculations was reviewed and suggested to change the threshold values after conducting a brainstorming meeting with the HoDs and Deans. iii) Monitor the implementation of active learning techniques in teaching and learning process.	All HoDs Associate Dean Academic Affairs												
4.	To review the student performance in academics:	Controller of Examinations presented the conduction of AY:2019-20 II-Semester Examinations as per the guidelines given by JNTUH and AICTE by taking the precautionary steps. Members appreciated COE and his team for successfully conducting the examinations and evaluation offline following all COVID-19 precautions. They have suggested to continue the same precautionary measures and conduct the upcoming Semester-I Internal examinations also in offline mode.	Associate Dean COE												
5.	To review the improvement in quality publications and research grants from various organizations:	Associate Dean R&D, presented the details of improvement in research publications, Research Grants Received, consultancy works. Research Status: <table border="1" data-bbox="651 1738 1289 2002"> <thead> <tr> <th>S.No</th> <th>Details</th> <th>Achievements</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Quality Publications</td> <td>50 Scopus Indexed and 2 SCI.</td> </tr> <tr> <td>2</td> <td>Research Grants</td> <td>38.066 Lakhs</td> </tr> <tr> <td>3</td> <td>Consultancy Works</td> <td>20 Lakhs</td> </tr> </tbody> </table>	S.No	Details	Achievements	1	Quality Publications	50 Scopus Indexed and 2 SCI.	2	Research Grants	38.066 Lakhs	3	Consultancy Works	20 Lakhs	Associate Dean R&D
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		<p>Members appreciated the faculty for increased publications in SCOPUS and SCI Journals. Advised the following:</p> <p>i) Maintain the publications momentum to improve the NIRF ranking.</p> <p>ii) Encourage interdisciplinary projects.</p> <p>iii) Change the thresholds for publications/AY to the following:</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Designation</th> <th>SCI</th> <th>Scopus</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Professor</td> <td>1</td> <td>2</td> </tr> <tr> <td>2.</td> <td>Assoc. Prof.</td> <td>1</td> <td>2</td> </tr> <tr> <td>3.</td> <td>Asst. Prof.</td> <td>Not Mandatory</td> <td>2</td> </tr> </tbody> </table>	S. No	Designation	SCI	Scopus	1.	Professor	1	2	2.	Assoc. Prof.	1	2	3.	Asst. Prof.	Not Mandatory	2																																																																																																															
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6.	<p>To review the outcome of faculty development training programs conducted to improve their subject domain and pedagogical skills:</p>	<p>Associate Dean FDP presented the details of Faculty Development Programs attended and conducted by faculty in each department. It was informed that there is a drastic increase in FDPs conducted and organized during COVID period. As per the AICTE policy, faculty under 5 years of experience are undergoing training by NITTTR in 8 modules.</p> <p>Faculty Development Programs Attended:</p> <table border="1"> <thead> <tr> <th>Name of the Department</th> <th>2020-21*</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>BSH</td> <td>339</td> <td>701</td> <td>72</td> <td>103</td> <td>69</td> <td>130</td> </tr> <tr> <td>CE</td> <td>171</td> <td>270</td> <td>97</td> <td>40</td> <td>28</td> <td>21</td> </tr> <tr> <td>CSE</td> <td>252</td> <td>921</td> <td>135</td> <td>41</td> <td>79</td> <td>55</td> </tr> <tr> <td>ECE</td> <td>68</td> <td>506</td> <td>102</td> <td>71</td> <td>68</td> <td>9</td> </tr> <tr> <td>EEE</td> <td>78</td> <td>508</td> <td>100</td> <td>54</td> <td>23</td> <td>11</td> </tr> <tr> <td>IT</td> <td>348</td> <td>721</td> <td>148</td> <td>65</td> <td>27</td> <td>12</td> </tr> <tr> <td>ME</td> <td>82</td> <td>276</td> <td>29</td> <td>18</td> <td>21</td> <td>29</td> </tr> <tr> <td>Total</td> <td>1338</td> <td>3903</td> <td>683</td> <td>392</td> <td>315</td> <td>267</td> </tr> </tbody> </table> <p>Faculty Development Programs Organized:</p> <table border="1"> <thead> <tr> <th>Name of the Department</th> <th>2020-21*</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>BSH</td> <td>0</td> <td>20</td> <td>3</td> <td>1</td> <td>0</td> <td>2</td> </tr> <tr> <td>CE</td> <td>0</td> <td>8</td> <td>1</td> <td>4</td> <td>2</td> <td>1</td> </tr> <tr> <td>CSE</td> <td>1</td> <td>15</td> <td>7</td> <td>3</td> <td>2</td> <td>2</td> </tr> <tr> <td>ECE</td> <td>1</td> <td>10</td> <td>4</td> <td>0</td> <td>2</td> <td>1</td> </tr> <tr> <td>EEE</td> <td>2</td> <td>2</td> <td>3</td> <td>3</td> <td>2</td> <td>3</td> </tr> <tr> <td>IT</td> <td>0</td> <td>9</td> <td>7</td> <td>5</td> <td>6</td> <td>4</td> </tr> <tr> <td>ME</td> <td>3</td> <td>4</td> <td>1</td> <td>5</td> <td>7</td> <td>2</td> </tr> <tr> <td>Total</td> <td>7*</td> <td>75</td> <td>30</td> <td>21</td> <td>21</td> <td>15</td> </tr> </tbody> </table>	Name of the Department	2020-21*	2019-20	2018-19	2017-18	2016-17	2015-16	BSH	339	701	72	103	69	130	CE	171	270	97	40	28	21	CSE	252	921	135	41	79	55	ECE	68	506	102	71	68	9	EEE	78	508	100	54	23	11	IT	348	721	148	65	27	12	ME	82	276	29	18	21	29	Total	1338	3903	683	392	315	267	Name of the Department	2020-21*	2019-20	2018-19	2017-18	2016-17	2015-16	BSH	0	20	3	1	0	2	CE	0	8	1	4	2	1	CSE	1	15	7	3	2	2	ECE	1	10	4	0	2	1	EEE	2	2	3	3	2	3	IT	0	9	7	5	6	4	ME	3	4	1	5	7	2	Total	7*	75	30	21	21	15	<p>Associate Dean FDP</p> <p>All HoDs</p>
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		<p>FDPs Conducted in AY:2020-21</p> <ul style="list-style-type: none"> • 11th International Conference on Materials Processing and Characterization by ME • 2nd International Conference on Design and Manufacturing Aspects for Sustainable Energy by ME & EEE • STTP programs (Three Phases) by EEE & ECE • FDP on Emerging Research Trends in Computer science by CSE • Short Term Course in collaboration with NITTTR, Chandigarh by ME • AICTE Margdarshan FDP <p>FDPs Attended by Faculty in Emerging Areas in AY 2020-21*</p> <ul style="list-style-type: none"> • CSE - Machine Learning, Artificial Intelligence, Business Transformation with Google Cloud, SQL for Data Science, Data Analytics, Cyber Attacks & Digital Forensic, Programming with Cloud IoT Platforms, Augmented Reality, Virtual Reality, etc. • IT - AI For Everyone, Advanced Deep Learning Techniques with Python, Blockchain Architecture, Cyber Attacks and Digital Forensics, Cyber security, Data Science, Machine Learning and Computer Vision, IoT, Artificial Intelligence, etc. • ECE - Machine Learning, Image Processing, Embedded Systems, AI & Deep Learning, etc. • EEE - Electric Power Systems, Image Classifications with CNNs, AI for Everyone, etc. • CE – Infrastructure, Structural Engineering, Water Management, Sustainable Construction, etc. • ME - Intelligent Machining, CAE Tools, Materials Processing and Optimization, Turbo Machinery Design, etc. • H&S - Nanomaterials, Tribology and Sustainability, Design Thinking for Innovation, Mathematical Sciences, Applied chemistry, Universal Human Values in Education, etc. <p>Members reviewed the participation of faculty members in various training programs and suggested the Associate Dean FDP to follow-up with those departments lagging behind in conducting the training programs.</p>							
7.	To review the status of accreditation's and affiliations:	<p>Associate Dean GPAAC presented the status of accreditation's and affiliations.</p> <table border="1" data-bbox="592 1756 1347 1977"> <thead> <tr> <th data-bbox="592 1756 908 1827">UG Program</th> <th data-bbox="908 1756 1035 1827">Start</th> <th data-bbox="1035 1756 1347 1827">Accreditation Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="592 1827 908 1977">Electrical & Electronics Engineering</td> <td data-bbox="908 1827 1035 1977">1997</td> <td data-bbox="1035 1827 1347 1977">First NBA Accreditation in 2006 Reaccredited in 2009,</td> </tr> </tbody> </table>	UG Program	Start	Accreditation Status	Electrical & Electronics Engineering	1997	First NBA Accreditation in 2006 Reaccredited in 2009,	Associate Dean GPAAC
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		<p>NAAC ('A' Grade with CGPA 3.15)</p> <ul style="list-style-type: none"> Valid upto 31.12.2019 Application submitted. <p>Renewal of SIRO:</p> <ul style="list-style-type: none"> 01-04-2020 to 31-03-2023 <p>AICTE EoA: 2020-2021</p> <p>JNTUH Affiliation: 2019-20</p> <p>2020-21 Not yet released.</p> <p>Members reviewed the status of accreditation's and affiliations and suggested to prepare an action plan for the upcoming accreditation visits and conduct a mock drill before the inspection teams visit.</p>	
8.	To review the status of student activities:	<p>Associate Dean Student Affairs presented the details about various student activities.</p> <p>GRIET NSS/Green Campus/ Street Cause Activities: 2020-21:</p> <ol style="list-style-type: none"> Blanket distribution drive through NSS to the people on streets and food distribution to the daily wage labourer, security guards etc. during the COVID-19 lockdown Food distribution to the patient attendants at Osmania Hospital Helping people at Dilshuknagar area, Hyderabad during floods. Financial contribution of ₹1Crore to PM care, and ₹25 Lakhs to CM relief fund for COVID-19 More than 100+ blood donation and plasma for COVID-19 patients. Harithaharam program at college. Food and provisions donated to orphanages, intellectual challenge homes, old-age homes, slum areas also. <p>GRIET Professional Bodies Students Awards 2020-21:</p> <ul style="list-style-type: none"> GRIET Received Utkirst Sansthan Viswakarma award from AICTE selected out of 35 institutions in India. and from Telangana only two colleges GRIET and Military college of engineering received this award. IEEE GRIET SB received "IEEE Regional Exemplary Student Branch Award 2020" from global IEEE. IEEE GRIET SB received the following 4 awards from IEEE Hyderabad Section for 2020 <ul style="list-style-type: none"> ✓ IEEE Outstanding advisor award Dr.J.Praveen, Principal, PES Advisor GRIET 	All HoDs, Associate Dean Student Affairs

- ✓ IEEE Leading Student Branch award IEEE GRIET SB
- ✓ IEEE GRIET SB-PES, Outstanding Student Branch chapter award
- ✓ IEEE GRIET SB Outstanding Student Volunteer award Ch.Akash Reddy.

Proposed GRIET Student Body activities 20-21:

- ISTE-GRIET-SB is planning to conduct MELA- Online this time and more virtual events.
- CSI planning to conduct Tech Talks-Git and GitHub, Cloud computing and AWS, Block chain & Crypto-Currency and student Coding events –Code debugging & Code Redundancy.
- IEEE-GRIET-SB has applied for the Awards and they are expecting the results and planning for online activities.
- ISACA proposing events based on Cyber security and Block Chain technologies events.
- IEI is planning to conduct more online events in the respective department wise.
- EDC is focusing on Business Quiz, Workshop on IPR, IPL Competition, E-Talks, Workshop on Socratic way of thinking, E-Course.
- IETE focusing on Blockchain technologies-based events in coming future.

Proposed GRIET Student Clubs activities 2020-21:

- SAE-INDIA is planning to participate in BAJA and AERO Design challenge
- Quizzicals are planning Quiz with 5 scrambled questions everyday with time period and planning to implement “Spin The Wheel” Quiz Activity.
- FSW is focusing on to provide awareness on Free software in laboratories.
- Gaming Club is focusing on to conduct more competitions for the students.
- Robotic club is planning for task-based challenge and to come up with the GRIET product by the students.
- Rhythms/ Spices focusing on conducting online events.

Green Campus Events:

S.No	Date	Event	Participants
1	07-05-2020	Plantation	80
2	23-07-2020	Haritha Haram	120
3	08-07-2020	How to grow our own kitchen garden	70
4	19th - 22nd August 2020	Green Ganesha idol distribution	150

Members appreciated the NSS wing for actively

		<p>participating in the social welfare activities during COVID-19 pandemic as well as during Hyderabad floods. They have also appreciated the IEEE team for bringing laurels to the institute at various levels. Associate Dean Student Affairs was advised to activate all the other professional bodies and encourage them to conduct the co & extracurricular activities following all precautions. Also advised to continue the tradition of conducting 1 guest lecture/ month by inviting eminent people from society and ensure more number meetings with Alumni.</p>																																																				
9.	<p>Dissemination of information on various quality initiatives to all stakeholders:</p>	<p>Associate Dean Publicity presented recognitions received from various organizations and achievements by Faculty. He has informed that GRIET received 172 rank in NIRF by MHRD, GOI India Rankings 2020, All India 14th Rank & 2nd Rank in Telangana in "EW India Higher Education Rankings 2020-21" by Education World.</p> <p>Members appreciated the efforts of all the stake holders for getting recognition and advised to continue the same. Members advised AD Publicity to popularise the best practices followed in the campus like SRSR, G-CLIP, etc among the stakeholders.</p>	<p>All HoDs, Associate Dean Publicity</p>																																																			
10.	<p>Perspective planning for Civil Works:</p>	<p>On behalf of HOD Civil Dr. C. Lavanya presented the GRIET Construction activity details.</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Works Completed</th> <th>Amount Spent</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Hostel Building WIP - Tiles</td> <td>4,98,716.00</td> </tr> <tr> <td>2</td> <td>Earthwork for Staff Quarters</td> <td>16,000.00</td> </tr> <tr> <td>3</td> <td>Electrical Pole</td> <td>12,75,431.00</td> </tr> <tr> <td>4</td> <td>Hostel WIP - Excavation work of KG Block</td> <td>37,62,288.00</td> </tr> <tr> <td>5</td> <td>Gravel - New Hostel</td> <td>32,400.00</td> </tr> <tr> <td>6</td> <td>HT and LT cable</td> <td>17,06,574.00</td> </tr> <tr> <td>7</td> <td>Lab Equipment Civil WIP - Loading Frame</td> <td>7,87,500.00</td> </tr> <tr> <td>8</td> <td>Labour Charges Electrical</td> <td>3,89,965.00</td> </tr> <tr> <td>9</td> <td>LT Panel</td> <td>56,14,263.00</td> </tr> <tr> <td>10</td> <td>Substation 1 WIP</td> <td>6,83,867.00</td> </tr> <tr> <td>11</td> <td>Substation 4 WIP</td> <td>8,58,160.00</td> </tr> <tr> <td>12</td> <td>Substation Fabrication work</td> <td>12,74,589.00</td> </tr> <tr> <td>13</td> <td>Substation 3 WIP</td> <td>6,17,171.00</td> </tr> <tr> <td>14</td> <td>Tiles SVRM Infra</td> <td>4,69,680.00</td> </tr> <tr> <td>15</td> <td>Transformer</td> <td>28,32,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>2,08,18,604.00</td> </tr> </tbody> </table> <p>Members advised to expedite the works in progress and complete by 31 March 2021.</p>	S. No	Works Completed	Amount Spent	1	Hostel Building WIP - Tiles	4,98,716.00	2	Earthwork for Staff Quarters	16,000.00	3	Electrical Pole	12,75,431.00	4	Hostel WIP - Excavation work of KG Block	37,62,288.00	5	Gravel - New Hostel	32,400.00	6	HT and LT cable	17,06,574.00	7	Lab Equipment Civil WIP - Loading Frame	7,87,500.00	8	Labour Charges Electrical	3,89,965.00	9	LT Panel	56,14,263.00	10	Substation 1 WIP	6,83,867.00	11	Substation 4 WIP	8,58,160.00	12	Substation Fabrication work	12,74,589.00	13	Substation 3 WIP	6,17,171.00	14	Tiles SVRM Infra	4,69,680.00	15	Transformer	28,32,000.00	Total		2,08,18,604.00	<p>CEO HOD-CE</p>
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15	Transformer	28,32,000.00																																																				
Total		2,08,18,604.00																																																				

11.	Review of Quality Initiatives and adoption of best practices:	<p>Associate Dean IQAC presented the Quality Initiatives taken by GRIET-IQAC.</p> <ol style="list-style-type: none"> 1. Brain storming sessions conducted with HoDs and Deans to prepare Strategic Plan for 2021-2026 2. Review meeting was conducted to evaluate the performance of the common interested groups. 3. One to one meeting conducted with Ph.D. holders to encourage research and suggested to extend hand holding for those pursuing Ph.D. 4. Registered with Internationally reputed organizations like Coursera, NPTEL, SWAYAM, ATAL Academy, etc. to upgrade the subject domain and pedagogical skills of faculty. 5. Successfully moved on to online teaching with Google Classroom based Newton software. 6. Organized training programs on Active Learning (AL) techniques like TPS, Flipped Classroom and AL tools like Google classroom, Plickers, Mentee, Padlet, Edpuzzel, etc. 7. Started B.Tech-Computer Science and Business System, B.Tech-CSE (Artificial Intelligence and Machine Learning), B.Tech-CSE (Data Science) and M.Tech- Data Science courses from AY 2020-21 8. Working with "Internshala" an internship and training platform for students 9. To strengthen the Alumni – Institute connect, HoDs are advised to arrange collaborative programs with prominent alumni. Also proposed to purchase alumni management software to keep track the Alumni. 10. Proposed Mentoring the Mentor (M&M) program to guide the faculty to better understand the difficulties faced by the students during this pandemic and help them. 11. Suggested to conduct sessions with psychological counselors on topics such as stress management, relationships, and grief during this pandemic situation. Proposed to establish a full-fledged Higher Studies and Competitive Examinations Center (HSCE) for guiding students for Higher Studies and Competitive Exams. 12. Encouraging students to do certification courses from second year itself, on programming languages like JAVA, Python and a course on Data Structures from NPTEL to improve the placement opportunities. <p>Members appreciated for the ADIQAC for the quality initiatives and advised to continue the efforts in maintaining the</p> <ul style="list-style-type: none"> • ATRs on faculty feedback • Remedial classes 	<p>All Members</p> <p>Associate Dean IQAC</p>
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		<ul style="list-style-type: none"> • Course Files and Lab Manuals • Setting up an Audio-Video Recording Centre • Arranging CEO Speak Sessions 	
12.	Any other points for discussion	<p>Members discussed about the prevailing conditions of COVID and importance and priority of health and safety of students & staff during the conduction of academic activities for the coming semester.</p> <p>Ms. K. Spurthi, UNICEF Drinking Water Consultant, National Jal Jeevan Mission, Department of Drinking Water and Sanitation, Ministry of Jal Shakti, Alumni Member briefed about Jal Jeevan Mission, appreciated the inclusion of problem solving and design thinking courses into the curriculum and suggested the following:</p> <ul style="list-style-type: none"> • Take up the projects related to manage, monitor and quality testing of the water supply. • Adopt a near by village and deploy the water management systems. <p>Mrs. Aruna Mantena, Deputy Director, CII Telangana, Society Member appreciated the performance of the institute and suggested the following:</p> <ul style="list-style-type: none"> • Organize CEO Speak sessions for students. • Arrange Faculty Training programs under Tech Edu Excellence Forum. 	<p>All Members</p> <p>Associate Dean Green Campus (NSS, WDC)</p>

Meeting was concluded at 03:30 PM and proposed to conduct the next meeting in March 2021.

Member Secretary